



Leith Primary School

Kindness

Responsibility

Perseverance



Leith Primary School
St Andrew Place
Edinburgh
EH6 7EG



@leith_primary



Leith Primary Newsgroup

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Office Hours - Mon - Thurs 8.00am – 3.30pm Fri 8.00am – 12.30pm

11th August 2020

Dear Parent/Carer,

LEITH PRIMARY SCHOOL - RETURN TO SCHOOL

We are very excited to welcome your children back to school with us tomorrow. These are the final arrangements for the pupils' return. We thank parents/carers in advance for supporting and following these new arrangements with their children. We know they may seem strict, but this is to comply with current Scottish Government and Edinburgh City Council guidance.

Please note that all arrangements are subject to review and change. Parents will be notified of changes by text message and will be posted on the school website. There may be times when changes have to be made with limited advance notice and we thank you for your cooperation with these.

Phased Return*

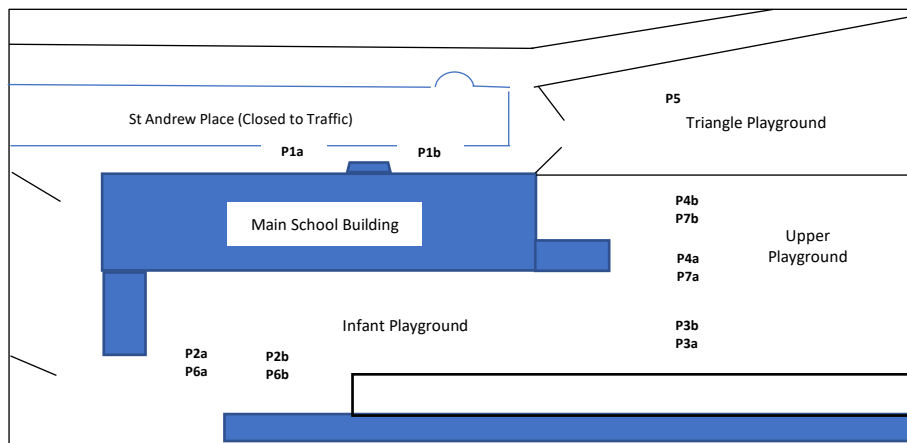
- Pupils with surname A – L: Attend Wednesday 12th August
- Pupils with surname M – Z: Attend Thursday 13th August

*Please know that any pupils who attend on the wrong day will be sent home.

- All Pupils Attend Friday 14th August
- All Pupils to attend week beginning 17th August

Staggered Start/Finish Times

Year Group	Days	Start Bell Time	Finish Time	Location of class lines/pick up
P1 (This week only)	Wed/Thurs	9.30am	3pm	Main Entrance
	Fri	9.30am	12pm	
P1 (Next week onwards)	Mon - Thurs	8.50am	3pm	Main Entrance
	Fridays	8.50am	12pm	
P2	Mon-Thurs	8.50am	3pm	Infant Playground
	Fri	8.50am	12 noon	
P3	Mon-Thurs	8.50am	3.15pm	Upper Playground
	Fri	8.50am	12.25pm	
P4 + P5	Mon-Thurs	9.00am	3.25pm	P4 Upper Playground P5 Triangle Playground
	Fri	9.00am	12.35pm	
P6 + P7	Mon-Thurs	9.05am	3.30pm	P6 Infant Playground P7 Upper Playground
	Fri	9.05am	12.40	



[Pic: Where pupils should line up and where P1-P3 can be picked up from]

- Each class is to be treated as a socially distant 'bubble group' (as far as possible)
- Start and finish times, breaks, lunches and outdoor learning will be timetabled to keep classes apart
- St Andrew Place will be closed to all traffic at drop off and pick up times. Please avoid parking near the school and walk or park cars in TESCO's car park. Police will patrol Academy Street & Duncan Pl.
- Teachers will collect their own class at the above bell times from a marked class station placed in one of the playgrounds. This is to ensure classes enter the school in an ordered way and are kept apart from other classes
- The double gates will be open to allow children to distance from children in other classes
- P1 children should line up at their class cone at the front of the main entrance. Parents must stay outside the school when the P1 staff collect the children
- There will be a stall outside the school selling P1 school sweatshirts from 9.10am on Wednesday and Thursday this week.
- Sweatshirts for P2-P6 pupils and P7 hoodies must be bought online using ParentPay
- P2 – P7 Children should only enter the playground in time for their start bell. Playing before school in any part of the playground will not be permitted. Pupils will not be supervised by staff until their start time. Bells will be rung to indicate the three different start times.
- P1-P3 parents are responsible for socially distancing from each other at drop off and pick up times and must leave the playground/front of building when the 8.50am bell rings
- P4 - P7 Parents should not enter any part of the school playground and should arrange to drop off and/or pick up at an agreed place out with the school campus ie; St Andrew Place, Duncan Place, Leith Links, Academy Street etc. Children are permitted to go home unaccompanied from P4 onwards **if** this is in agreement with their parent/carer
- Some individual children may have an agreed plan to enter and exit through the main door with their parent/carer for a 1:1 handover with a member of school support staff
- All children will eat a packed lunch in their classroom, either brought from home or delivered by the school kitchen staff.
- Please ensure you have selected your child's choices on ParentPay, have paid for school lunches or have provided a packed lunch for your child. We will support P1 parents to do this.
- Children should wear clean clothes every day, school colours (navy, white, grey, black) if possible. Football, 'party' and slogan tops are not allowed
- Classes will spend part of most days learning outside so pupils should dress for the Scottish weather!
- Limited items should be brought in from home however pencil cases, water bottles, packed lunch boxes, gym kits are all fine to bring in. No toys, swapping cards, books from should be brought in from home etc

VISITORS STRICTLY BY APPOINTMENT ONLY - Please arrange via telephone/text/email

Thank so much again you for your support and understanding.

Yours sincerely,

Fiona Craig

Headteacher